

Transition Policy

Review Date	January 2021	Leader of Policy Review	Mr. J. MacDonald
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Hawarden High School and the main partner primary schools believe that the transition process is a constant, two way process that links our schools and pupils from day one of their formal education. Effective transition helps celebrate the individual success of each pupil from reception through to high school and enables the professionals in charge of their education to fulfil their responsibilities. The sharing of good practice and information and the collaboration of staff in all areas provides a programme to ensure all our pupils have the opportunities to reach their full potential.

We have 7 designated partner primary schools in our consortium:

Ewloe Green Primary School
Hawarden Village Church School
Northop Hall County Primary School
Penarlag County Primary School
Sandycroft County Primary School
Sealand County Primary School
St Ethelwold's Church in Wales Aided Primary School

However we admit children from a number of geographically wide ranging primary schools. The Hawarden Consortium meet regularly each term to discuss and jointly plan events and strategies to improve and aid the transition process, particularly children moving from Key Stage 2 to Key Stage 3. A joint Transition Plan is developed and published each year to highlight the close work and shared transition activities run by the members of the consortium.

Outline of annual Transition events.

YEAR 5

October: Open days and evening for parents and pupils.

June: Pupils from the primaries visit school.

February: Football and Netball Tournament hosted at Hawarden High School

YEAR 6

November: some year 6 pupils are invited to the ESDGC day to work alongside current year 7.

January: current year 7 write back to their primary schools describing their first term.

March : staff will offer visit to primaries/conduct online Q+A with year 6 classes.

April: transition website shared with primary schools.

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June: primary school visits begin with ex-pupils who offer a Q+A session . Year 6 staff complete online transition form and transition booklets are delivered to primaries. Where appropriate, ALN pupils are invited into school for an enhanced transition. Bridging units with primary schools are in use. Meetings in primary schools of pastoral staff and year 6 staff.

July: Tutor groups are created. Intake evening. Intake days. Buddy system is used with each tutor group. Ewloe Green Primary utilise hall for school production. Multi-cultural event hosted and some year 7 attend in addition to primary schools. Several year 10 pupils complete work experience in primary settings.

YEAR 7

September: initial tutor time sessions, assemblies and PSHE consider the move to high school and getting to know each other. Buddies are used as needed.

October : first grade card issued to year 7 parents.

November : Review Day -parents meet tutor to discuss how their child has settled in using pupil questionnaire and grade card?

January: pupils write back to their old school.

Hawarden High School Key Roles:
Overview of Transition – Mr J MacDonald
Transition Coordinator – Mr M Clive

Administration Use	
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