

January 2017

Dear Parent / Carer

Re: **Parent Governor Vacancy**

Blwyddyn Newydd Dda! I hope that you have enjoyed a pleasant Christmas and New Year break. Term has started well and students are fully engaged in learning activities once again.

I will write to you soon with further details about the life of the school prior to the end of this half-term. I remind you that the school will close for the February break at 3.10 p.m. on **Friday, 17 February**. School will re-open at the normal time on **Monday, 27 February 2017**.

Following the expiry of the current term of office of Mr S Watson a vacancy for the role of Parent Governor will arise next month. We pay a great deal of thanks to Mr Watson for his contribution and support of the school during his term of office. We now invite nominations, using the attached form. This is an important role in the school and I do hope that you will give careful consideration to this opportunity. The deadline for the return of the completed form is **9.00 am on Tuesday, 31 January**. Should you require further information relating to what this responsibility entails, or wish to arrange an informal discussion with me or an existing governor to learn more about the time requirements, please contact Mrs L K Donnelly, Clerk to the Governing Body.

Upon receipt of nominations, assuming there will be more than one, a ballot will be held. I shall write to you when this is known at which time you will be able to vote for a preferred candidate.

Yours sincerely



P Ellis

Headteacher



HAWARDEN HIGH SCHOOL
ELECTION OF PARENT GOVERNOR
SPRING 2017

What are governors?

Governors are critical friends who represent those people with a key interest in the school. The Governing Body meets at least once a term at school, usually in the afternoon. Committees are set up to deal with specific issues and committee meetings will be arranged as necessary. All Governors are provided with advice, training and support by Flintshire County Council, and regular training events are held throughout the school year.

Parent Governors

To be eligible for nomination, Parent Governors must have a child at our school and only other parents can make nominations. The term of office for all Governors is four years (or until resignation) and they may be re-elected. All Governors have equal status and voting rights.

How to nominate a parent for election as Parent Governor

Nominations must be made on the attached nomination form, seconded by another parent and signed by the nominated person. The completed form should be returned to Mrs L K Donnelly, Clerk to the Governing Body, at the school by no later than **Tuesday, 31 January 2017, at 9.00am**

I WISH TO NOMINATE _____ (Please print name)

As Parent Governor of Hawarden High School

Proposer's name _____ Signature _____

Address _____

Parent of _____ in Tutor Group _____

SECONDED BY:

Seconder's name _____ Signature _____

Address _____

Parent of _____ in Tutor Group _____

CONSENT OF NOMINEE:

I, (please print name) _____

being the parent of _____ in Tutor Group _____

Accept the nomination of Parent Governor

Signed _____

Address _____

The regulations state "Nominations shall be made on a designated form which shall be returned to school on or before the stipulated date. Nominations received after that date shall be invalid. Nominees must state their consent to stand for election on the appropriate form, and must be proposed and seconded by parents who are themselves eligible to vote in an election at the school".