

# Transition Policy

<b>Review Date</b>	June 2016	<b>Leader of Policy Review</b>	Mr. G. Hughes
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Hawarden High School and the main partner primary schools believe that the transition process is a constant, two way process that links our schools and pupils from day one of their formal education. Effective transition helps celebrate the individual success of each pupil from reception through to high school and enables the professionals in charge of their education to fulfil their responsibilities. The sharing of good practice and information and the collaboration of staff in all areas provides a programme to ensure all our pupils have the opportunities to reach their full potential.

We have 5 designated partner primary schools in our consortium:

Ewloe Green Primary School  
Hawarden Village Church School  
Northop Hall County Primary School  
Penarlag County Primary School  
Sandycroft County Primary School

However we admit children from a number of geographically wide ranging primary schools.

The Hawarden Consortium meet regularly each term to discuss and jointly plan events and strategies to improve and aid the transition process, particularly children moving from Key Stage 2 to Key Stage 3.

A joint Transition Plan is developed and published each year to highlight the close work and shared transition activities run by the members of the consortium.

## **Outline of annual Transition events.**

### **YEAR 5**

**October:** Open days and evening for parents and pupils.

**June:** Pupils from the primaries visit Technology.

### **YEAR 6**

**November:** some year 6 pupils are invited to the ESDGC day and worked alongside current year 7.

**January:** current year 7 write back to their primary schools describing their first term.

**May/June:** primary school visits begin including HOH.

Where appropriate, A.N. pupils are invited into school. Common transfer forms are completed. Bridging units with primary schools are in use. Some year 6 attend for Trinity classes.

**July:** Tutor groups are created. Intake evening. Intake days. Buddy system is used with each tutor group (House link).

### **YEAR 7**

**September:** initial tutor time sessions, assemblies and PSHE consider the move to high school and getting to know each other. Buddies are used as needed.

**October :** year 7 parents information evening.

**November :** Review Day -parents meet tutor to discuss how their child has settled in using pupil questionnaire, self-assessment and progress check. First termly certificates for 'Green Mark', attendance and 'no red marks'.

**January:** pupils write back to their old school.

Hawarden High School Key Roles.

Overview of Transition – Mr G Hughes.

Transition Coordinator – Mrs S Coppack.

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