

# Admissions Policy

<b>Review Date</b>	October 2015	<b>Leader of Policy Review</b>	Mr. S. Budgen
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The policy for access to the School is based on the spirit of equality, justice and individual rights. The school will admit all students whose educational needs can be met from the resources provided to it without prejudice and whose admission will not significantly detract from the needs of other students. There is no charge for admission to the school.

The admission numbers, based upon calculations made in conjunction with the Local Authority, are:

**September 2015 - 195**

**September 2016 – 195**

These figures are derived from a formula based upon a capacity of 1140 places and take into account the numbers of students throughout the school.

Prior to the publication of details of the application process, these calculations are performed and lead to the publication of the admission number in 'Flintshire Guide to Education Services'. The procedures for admission to the School are set out in this document and summarised below:

In the Autumn Term the LA issues to all parents/guardians of children in Year 6 a preference form for secondary education. Parents whose home postcode is nearer to Hawarden High School than any other high school can automatically select Hawarden High School as the designated choice. The form also allows parents to express a preference for the School, even if it is not their nearest high school.

The School holds an Open Evening in the first half of the Autumn Term and part of the information conveyed relates to the application process. Parents are invited to contact the School at any stage during the process if they require further advice.

The following criteria, taken from Flintshire policy statements, are applied in order of priority by the Authority for admissions to all secondary schools:

- a) The LEA will consider the needs of a 'looked after child' (child in care and pupils with a statement of special educational needs which includes a named school).
- b) Pupil for whom the preferred school is the nearest appropriate school to the pupil's home address.
- c) Where a preference is expressed for a school other than the nearest to a pupil's home address, where an older brother or sister is registered and will still be attending when the younger sibling will be starting, the younger sibling will be admitted to the school.

The 'sibling rule' will only be guaranteed for the statutory period of education i.e. between Years 7 - 11 to enable the Local Education Authority to plan the provision of school places. Where an older sibling is continuing to attend the same secondary school for their Post – 16 courses, the authority will look to apply the 'sibling' rule in the case of the younger child.

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These rules are applied up to the standard number. If the Authority is unable to comply with the parental preference, because the standard number has been reached, then the parent will be offered a place at another school. The parent may then accept the alternative placement, or may give notice of appeal. Further details relating to the appeals process may be obtained from Flintshire Education Department.

The Authority does not provide free transport for students who are not attending their nearest appropriate school, although it may be possible for parents to purchase concessionary seats on school buses on a termly basis.

Where children have a statement of Additional Needs (AN), their admission must be negotiated via the LEA's Statementing Office. This also applies for admission into the Dyslexia Resource.

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