

January 2018

TO PARENTS OF YEAR 9 PUPILS

Dear Parent / Carer

Key Stage 4 Options Process

You will be aware that Year 9 pupils will need to opt for certain subjects, which they will study in Years 10 and 11, in most cases to GCSE level. During the coming weeks they will receive an options booklet and further guidance relating to these choices from subject teachers and group tutors. A series of extended assemblies have also been arranged, when Curriculum Leaders will supplement this information with details relating to the nature of GCSE courses in specific subject areas. Using ICT facilities available Careers staff will administer a session to guide pupils in relation to using the 'careerswales.com' website. This will provide informative advice to pupils in relation to career choices.

Pupils and their parents are asked to access information and make options choices utilising the Careers Wales website, <http://www.careerswales.com>. In due course your son / daughter will be allocated a user name and password and will access this resource during dedicated sessions in school.

We shall continue to emphasise to the pupils that they should read the options booklet carefully, reflect upon their choices and seek advice from parents, their subject teachers, their group tutor and Mrs Palmer from Careers Wales.

The **Key Stage 4 Options Information Evening** will take place at the school on **Thursday, 18 January, commencing at 6.00 p.m.** During the course of this meeting, which will last for less than an hour, Miss Gilsenan, Assistant Headteacher, and I shall provide information relating to the options process and the choices which are available. I would ask parents to note that this is not a parents' evening and we shall not be in a position to enter into detailed discussions concerning pupils' progress in their Year 9 studies.

Please do not hesitate to contact Miss Gilsenan or myself if you require further information at this stage.

I look forward to seeing you on 18 January.

Yours sincerely



Mr. S. Budgen
Headteacher